

GLC
MRS.

2 September 1958

MEMORANDUM OF CONVERSATION

SUBJECT: Collection and Dissemination of Congressional Publications

DATE: 26 August 1958

PRESENT: Mr. John S. Warner, Legislative Counsel
Mr. [redacted] LC
Mrs. [redacted] O/LC
Mr. Walter Pforzheimer, DD/I-HIC
Mr. [redacted] Acting CIA Librarian
Mr. [redacted] Legislation Branch, CIA Library
Mrs. [redacted] Acquisitions Branch, CIA Library

1. The purpose of the meeting was to determine which of the Congressional publications presently being obtained by the Office of the Legislative Counsel might in the future be procured by the CIA Library. The Congressional publications under discussion were those available from the Document Rooms of Congress and from Congressional Committees, i.e., those not generally for sale at GPO. These publications fall into two main categories - 1) Bills, Hearings on Bills, and Reports on Bills, and 2) Congressional Committee Reports and Hearings.

2. The following arrangement was agreed upon as a beginning:

- a. The control of any requirements for copies of publications pertaining to Bills will remain with the Office of the Legislative Counsel, and the CIA Library will continue to forward requests of this type to the Legislative Counsel.
- b. The control of requirements for other types of Congressional material will become the responsibility of the Library.
- c. The Library will serve as agent for routine pick-up and delivery of publications from the Congress.

Concluding report

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STAT 3. Since the implementation of the Library's new responsibility will fall within the province of the Domestic Section, the Chief, [] will work rather closely for the next several weeks with [] of the Office of the Legislative Counsel in the actual transfer of requirements lists, as well as learning the procedures employed in obtaining publications from Congress and the point of contact for some of the Committees most frequently called. The greatest volume of requests is for publications of the Senate Judiciary Committee (Internal Security Subcommittee); the Senate Foreign Relations Committee; the House Foreign Affairs Committee; the Subcommittee on Government Information of the House Committee on Government Operations; the Joint Committee on the Economic Report; and the Joint Committee on Atomic Energy.

4. Whenever a new Committee is to be approached for material the Library will first check with the Office of the Legislative Counsel.

STAT 5. Mr. Warner asked [] for an informal report on the status of the new arrangement after it has been functioning for a few months.

6. Mr. Pforzheimer will receive the stock of Congressional publications now held by the Office of the Legislative Counsel and screen them for HIC. After he has completed his screening, the publications not needed for HIC will be turned over to the CIA Library. He offered the Chief, Domestic Section assistance and the benefit of his experience in determining which Congressional materials should be held for stock.

STAT OCR/LY: [] hls
2 September 1958

cc: Mr. Warner (2)
Mr. Pforzheimer

STAT []
Chief, Acquisitions Branch
Chief, Circulation Branch